



DEPARTMENT OF PARKS AND RECREATION

Request to Post Signs at Lake Avenue

The Department of Parks and Recreation’s Policy for Signage at Lake Avenue Circle is as follows:

- Permission may be applied for by completing the form below and submitting two (2) weeks prior to posting via email to mcausey@greenwichct.org
- Booking for each year begins on January 1st; first come-first served
- Non-profit Organizations **Only** (no Tag, Yard, Garage, Estate Sales, Etc.)
- Permission is granted for 1 week per program beginning 12:00 noon every Monday and ending 11:00 am the following Monday
- Only 4 groups can post per week; **one sign per organization**
- Sign size may not exceed 3 ft. x 4ft. in size; 'A' frame style or wire frame only
- Signs must **not** be attached to trees, shrubs or staked into the flower beds
- If your group wishes to request another location in Town; contact the Selectman's office at: 203-622-7710

Organization Name: _____

Address: _____

Contact Name: _____ Phone #: _____

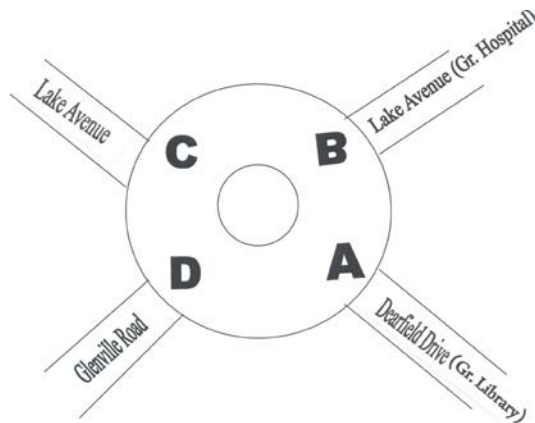
Email: _____

Event Name: _____

Event Date(s): _____

Requested post dates (Monday 12:00 pm – Monday 11:00am) _____

Please circle on the diagram the location (A, B, C, D) where you wish to post your sign.



Approved by: _____ Date: _____

Joseph A. Siciliano
Director, Parks and Recreation