



Nathaniel Witherell
Building Committee Minutes
January 25, 2016

Draft

Present:

Allen Brown-Executive Director
Lloyd Bankson-Board Member
Jack Hornak-Dir. Operations
Louise Puschel-Board Member

David Ormsby-TNW Board Chairman
Larry Simon-Board Member
Chris Alexander-Dir. Finance

The Nathaniel Witherell Building Committee Meeting came to order at 4:30 PM.

Minutes – December 14, 2015 - Louise Puschel 1st – all approved.

Capital Project Discussion:

- **Project Renew Witherell** – Available balance of \$16,680.76. Mr. Simon reported that the final Project Renew meeting is to be scheduled, to discuss and resolve available balance. May be used to cover House Call Painting's invoices of \$14,000.00.
- **Pickup Truck & Ongoing Maintenance** – TNW and TOG to resolve any account discrepancies.
- **Nursing Equipment** – The purchase of an Arjo Resident Lift for \$7,444.48 to be charged to nursing capital account.
- **Wheelchair Buss** – Budget vs. actual cost - \$60,000.00/\$51,885.00 to be delivered.
- **Garden Level Rehab 5 Room Renovation** – Mr. Hornak reported that the architectural designs are complete, the RFB is finished and will be submitted to the town for review by weeks end. Estimated start date to be mid May 2016, with the estimated completion date to be June 30, 2016. Mr. Hornak indicated that the RFB requires there to be a test shower constructed to determine the correct water flow/drain pattern.
- **Renovate 4 Tower Floors** – Mr. Hornak reported that there might be an additional cost of 175k associated with the ceiling replacement estimates for the tower renovations. Pustola & Associates have been appointed to provide the design services associated with this project for \$24,850.00. The estimated start date is that of July, 1, 2016 with an estimated construction time frame of 4-6 months



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- **Tower Room Renovations** – Mr. Hornak reported that of the total number of 21 rooms, 17 have been completed. Budget vs. actual cost - \$250,000.00/\$250,000.00. To be completed - February 2016.

STEAP (Small Town Economic Assistance Program) Grants:

- **Greenhouse Replacement** – TNW has met with the architects - Pustola & Associates to discuss the replacement and interior design for the greenhouse/Rehab replacement. Designs being developed.
- **Employee Parking Lot** – Complete – budget vs. actual cost - \$75,000.00/\$71,500.00.
- **Garden Renovation** – To start March – April 2016.
- **Admin. Repointing** – The RFB had been issued, bids have been recorded and the lowest bid has been accepted. Budget vs. bid - \$100,000.00/\$51,885.00 – G.L. Capasso, Inc.
- **Security Upgrades** – Complete. Budget vs. actual cost - \$100,000.00/\$91,500.00.

Courtyard Deck:

The designs are complete, material has been delivered. The law office of Fogarty Cohen Selby & Nemiroff are working with the town of Greenwich and the engineer Rocco V. D'Andrea to resolve any required drawings. Ms. Sadik-Kahn to call Rocco V. D'Andrea to speed up the process. Mr. Brown noted that the legal cost of \$3,085.00 will be paid by TNW.

Next Meeting is scheduled for February 22 at 3:30 pm in the Board Room.

Respectfully Submitted
Jack Hornak
Director of Facility Operations
Nathaniel Witherell SNF