

1. To consider and act upon the following proposal for home rule action approved by the Board of Selectmen and the Board of Estimate and Taxation:

Resolved, that Sections 21 and 91 of the Town of Greenwich Charter be and the same are hereby amended to read as follows:

Sec. 21. Annual Budget reports and Operations Plans.

(a) **By Departments, Divisions and Officers.** The heads of ~~all~~each departments, ~~officers or~~ and divisions under the supervision and control of the Board of Education, the Board of Health, the Board of Social Services, ~~and~~ the Board of Estimate and Taxation and the First Selectman and all other officers and boards of the Town shall annually prepare and submit to their supervising authority such boards, respectively, a proposed budget report and an operations plan presenting the proposed financial and operational plans of such departments, officers or divisions for the ensuing fiscal year, including detailed estimates. The proposed budgets shall be presented at such time, in such form and with such content as shall be prescribed by the Board of Estimate and Taxation and shall contain such additional information as is requested by the First Selectman or the Board of Estimate and Taxation. Such proposed budgets shall include a detailed estimate of the amount of money which will be required to meet the obligations of the Town in for such board, departments, officers or divisions and to provide for their its expenses for the ensuing fiscal year, shall list capital requests separately from operating expenses and shall identify capital items that are anticipated to be requested within at least the next five fiscal years but are not being requested at the present time. The operations plans shall set forth in such form as shall be prescribed by the First Selectman, a concise and comprehensive report of the administrative activities of the board, department, division or office showing services, activities and work accomplished during the current year and to be accomplished in the ensuing fiscal year. Such operations plans shall contain a table of organization for the agency preparing it and shall list any changes in personnel proposed in the budget request for the ensuing fiscal year. The heads of all departments under the supervision and control of the First Selectman shall annually prepare the submit such reports to the First Selectman for review and revision by him. Such budget reports shall be made at the time and in the form prescribed by the Board of Estimate and Taxation.

(b) **Review and Revision by First Selectman.** Upon completion of their review, and at such time as shall be prescribed by the First Selectman, such boards, departments, divisions and officers of the Town, shall submit such proposed budgets and operations plans to the First Selectman. The First Selectman shall review all proposed budgets received and shall make such revisions and modifications in such proposed budgets as the First Selectman deems necessary or appropriate, except for the operations budget submitted by the Board of Education, and, unless requested by the Board of Estimate and Taxation, except with respect to fixed charges as proposed by the Board of Estimate and Taxation. The First Selectman shall review all operations plans received and shall make such revisions and modifications in such operations plans as the First Selectman deems necessary or appropriate, except for those submitted by the Board of Education and the Board of Estimate and Taxation and, with respect to those plans submitted by departments, boards or officers not under the supervision and control of the First Selectman, only

after consultation with such department, board or officer affected. Revisions and modifications to such proposed budgets or operations plans by the First Selectman shall not be such as to prevent any Town officer or board from performing or exercising any power, duty or obligation specified or mandated by Town Charter or state statute. In connection with such reviews, the First Selectman shall (1) develop goals and objectives and establish priorities for spending for the ensuing fiscal year; (2) establish priorities with respect to recommended capital spending for all Town agencies; and (3) develop a long range capital spending plan.

~~(b)~~ (c) **Submission to the Board of Estimate.** On or before December 1 in each year, or at such other time as the Board of Estimate and Taxation shall prescribe, the First Selectman, for and on behalf of said boards, departments, divisions and offices ~~and the Board of Selectmen, the Board of Education, the Board of Health, the Board of Social Services, and all other officers and boards of the Town, and the Board of Education,~~ shall ~~prepare and submit to the Board of Estimate and Taxation a budget report~~ such proposed budgets, as revised, with such comments as are appropriate, presenting their the proposed financial plans for the said boards, departments under their supervision and control, divisions and offices for the ensuing fiscal year, including detailed estimates of the amount of money which the Town will require be required to meet its obligations in such departments and provide for the anticipated operating and capital expenses of such departments for the ensuing fiscal year; provided, for good cause shown, the Board of Estimate and Taxation may extend the above submission date for the Board of Education for a period not to exceed thirty days. Such budget report shall be made in the form prescribed by the Board of Estimate and Taxation. Such proposed budgets shall be in such form as the Board of Estimate and Taxation shall prescribe. Nothing in this section shall be construed as preventing any board or officer from submitting a request for addition to, or reinstatement of, any item omitted from, or deleted from its, budget directly to the Board of Estimate and Taxation in accordance with procedures prescribed by said board.

~~(e)~~ (d) **Publication of Estimates.** The Board of Estimate and Taxation shall, on or before April 10 in each year, cause to be published in a newspaper published in the Town, a summary of such estimates.

Sec. 91. Commission budget.

On or before December 1 in each year, or at such other time as the Board of Estimate shall prescribe, the Commission shall prepare and submit ~~to the Board of Estimate and Taxation~~ a budget request presenting its requirements for the ensuing fiscal year in accordance with Section 21. Such budget request shall be made in the form prescribed by the Board of Estimate and Taxation.—The Commission may accept gifts for its purposes, but all of its expenditures, exclusive of such gifts, shall be within the amounts appropriated for its purposes.

(additions underlined; deletions ~~crossed-out~~)

The foregoing proposal for home rule action requires an affirmative vote of a majority of the entire membership of the Representative Town Meeting and approval at a referendum.