

## TOWN OF GREENWICH DEPARTMENTS – HOURS OF OPERATION

### Assessor

Office: Mon.-Fri. 8:00 a.m. to 4:00 p.m.

### Bruce Museum (One Museum Drive, Greenwich)

Museum Open: Tues.-Sat. 10:00 a.m. – 5:00 p.m., Sun. 1:00 p.m. – 5:00 p.m.  
Closed Mondays and major holidays

### Commission on Aging (Senior Center, Greenwich Avenue)

Office: Mon.-Fri., 8:00 a.m. – 4:00 p.m.  
Community Development Office: Mon.-Fri. 8:30 a.m. – 4:30 p.m.

### Conservation Commission

Office: Mon.-Fri. 8:00 a.m. – 3:30 p.m.

### Finance/Accounting Department

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

### Fire Department (75 Holly Hill Lane, Greenwich)

Office: Mon.-Fri. 8:00 a.m. – 4:30 p.m.

### First Selectman

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

### Fleet Dept. (100 Indian Field Road, Greenwich)

Office: Mon.-Fri. 7:30 a.m. – 3:00 p.m. Garage: 7:30 a.m. – 10:30 p.m.

### Health Department

Office: Mon.-Fri., 8:00 a.m. – 4:00 p.m.

#### -Environmental Services

Office: Mon.-Fri., 8:00 a.m. – 4:00 p.m.

Public Counter Service: Mon.-Fri., 8:00 a.m. – 1:00 p.m.

#### -Laboratory Services

Office: Mon.-Fri., 8:00 a.m. – 4:00 p.m. No water samples on Fri.

Public Counter Service: Mon.-Fri., 8:00 a.m. to 3:00 p.m.

#### -Family Health

Office: Mon.-Fri., 8:00 a.m. – 4:00 p.m.

Immunization Clinic: Mon., Wed., Fri., 2:30 p.m. to 3:30 p.m. No appointment needed

#### -Special Clinical Services

Office: Mon.-Fri., 8:00 a.m. – 4:00 p.m.

-HIV/STD Clinic: Tues. & Thurs. 2:00 p.m. – 5:00 p.m. Must be registered by 4:30 p.m. No appointment needed.

### Human Resources Department

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

### Information Technology Department

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

GIS Counter: 9:00 a.m. – 4:00 p.m.

### Inland Wetlands and Watercourses Agency

Office: Mon.-Fri. 8:00 a.m. – 3:30 p.m.

Counter: 9:00 a.m. – 1:00 p.m. or by appointment

### Labor Relations Department

Office: Mon.-Fri. 8:30 a.m. – 4:30 p.m.

### Law Department

Office: Mon.-Fri. 8:30 a.m. – 4:30 p.m.

### Libraries

#### -Main Library

Mon.-Fri. 9:00 a.m. – 9:00 p.m, Sat. 9:00 a.m. – 5:00 p.m., Sunday 1:00 p.m. – 5:00 p.m.

#### -Byram Schubert

Mon. 9:00 a.m. – 5:00 p.m., Tues. 10:00 a.m. – 6:00 p.m., Wed. 9:00 a.m. – 5:00 p.m., Thurs. 1:00 p.m. - 8:00 p.m., Sat. 9:00 a.m. -5:00 p.m., closed Fridays.

#### -Cos Cob

Mon. 12:00 p.m. – 8:00 p.m., Tues.-Sat. 9:00 a.m. – 5:00 p.m., closed Sunday.

#### -Perrot Memorial

Mon., Wed., Fri. 9:00 a.m. – 6:00 p.m., Tues. & Thurs. 9:00 a.m. – 8:00 p.m., Sat. 9:00 a.m. – 5:00 p.m., Sun. 1:00 p.m. – 5:00 p.m.

### Nathaniel Witherell

Visiting Hours: Daily 9:00 a.m. – 9:00 p.m.

### Parking Services Department

Office: Mon.-Fri. 8:30 a.m. – 4:00 p.m.

### Parks and Recreation including Recreation, Marine & Facilities and Parks & Trees Divisions

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

Customer Service Desk: 8:15 a.m. – 3:45 p.m.

### Parks and Recreation:

Griffith E. Harris Golf Course

Opening times vary starting at 7:30 a.m. (check schedule)

### Planning and Zoning

Office: Mon.-Fri. 8:00 a.m. – 3:30 p.m.

Staff Available: 9:00 a.m. – 12:00 p.m. Mon., Tues., Thurs., Fri. to answer questions or by appointment with a planner

#### -Zoning Enforcement Office

Office Hours: Mon.-Fri. 8:00 a.m. - 4:00 p.m.

Public Hours: Tues. & Thurs. 8:00 a.m. - 2:30 p.m., Mon., Wed. & Fri. 8:00 a.m. - 12:00 p.m.

### Police Department (11 Bruce Place, Greenwich)

Open 24 Hours

General Services/Police Records: Mon.-Fri. 8:30 a.m. – 4:15 p.m.

### Probate Court

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m. (July & August: Friday, 8:00 a.m. – 12:00 p.m.)

### Public Schools / Board of Education (Havemeyer Building, Greenwich Ave.)

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

### Public Works Department

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

#### -Building Inspection Division

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

Public Hours: Mon.-Fri. 7:30 a.m.-1:00 p.m.

Inspection Hours: Mon.-Fri 8:30 a.m. - 2:30 p.m.

Permit Record Room (Title search, plot plan search)-Public Hours: Mon, Wed. & Fri. 8:00 a.m. – 12:00 p.m.

#### -Building Construction and Maintenance Division

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

#### -Engineering Division

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

#### -Highway Division

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

Permitting: 8:30 a.m. – 3:00 p.m.

#### -Sewer Division

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m. Permitting: 8:30 a.m. – 3:00 p.m.

#### -Waste Disposal Holly Hill Resource Recovery Facility

Transfer Station Hours: Mon.-Fri. 7:00 a.m. – 2:30 p.m., Sat. 7:00 a.m. – 12:00 p.m.

### Purchasing & Administrative Services Dept.

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

### Social Services Department

Office: Mon.-Fri. 8:30 a.m. – 5:00 p.m.

### Tax Collector

Counter: Mon.-Fri. 8:30 a.m. – 3:30 p.m.

Phone Hours: 8:00 a.m. – 4:00 p.m.

### Town Clerk

Office: Mon.-Fri. 8:00 a.m. – 4:00 p.m.

### Voter Registration

Office: Mon.-Fri. 8:00 a.m. 4:00 p.m.

Updated 06/06/2017