



Town of Greenwich
 Department of Public Works, Building Inspection Division
 Town Hall - 101 Field Point Road - Greenwich, CT 06836-2540
 Phone 203-622-7754 - Fax 203-622-7848

Signature required. Type online,
 print, sign and fax or deliver to the
 Building Inspection Division.

REQUEST FOR TEMPORARY CERTIFICATE OF OCCUPANCY TCO

In accordance with Section 110.3 of the Connecticut State Building Code (CSBC), I, as the Holder (Permittee) of the below listed Building Permit OR the Owner of property listed, do hereby request that a Temporary Certificate of Occupancy (TCO) be issued for this permit for the portions of the building listed below. And in accordance with section 110.3 (CSBS) I understand that any occupancy permitted under this TCO shall be discontinued 30 days after my completion of the work under this permit unless a final certificate of Occupancy is issued by the Building Inspection Division. I also acknowledge that it is my responsibility as the Permittee or Owner to promptly request and receive approvals for all required final inspections for the purpose of obtaining the final certificate of Occupancy.

(PLEASE TYPE)

OWNER _____ BUILDING PERMIT NO. _____

BUILDING ADDRESS _____

PERSON REQUESTING TCO:

PERMITTEE/OWNER _____ PERMITTEE/OWNER _____
Type or Print Signature

PORTIONS OF THIS BUILDING, (WHICH ARE COMPLETED AND READY FOR INSPECTION), TO BE INCLUDED IN THIS TCO REQUEST:

ESTIMATED TIME REQUIRED TO COMPLETE PROJECT: _____

REQUIRED SIGNOFFS:	OFFICE USE ONLY	DATE	TIME LIMIT
INSPECTIONS			
BUILDING _____		_____	_____

ELECTRICAL _____		_____	_____

PLUMBING _____		_____	_____

HVAC _____		_____	_____

PLAN REVIEW CONDITIONS _____			

ZONING COMPLIANCE _____			

TOWN AGENCY APPROVALS			
HEALTH DEPT. _____	SEWER DIVISION, DPW _____		
GREENWICH FIRE MARSHAL _____	ENGINEERING DIVISION, DPW _____		